# Rules for Formatting a Paper for the Meeting of the Lord Forum

1. The size of the article should be 5 to 6 pages (12,000 to 15,000 characters), and formatted in MS Word (doc, docx, rtf), А4 pages, font Times New Roman. The main text of the paper should be 12pt and the line spacing should be 1.5 pt. For literature, 12pt should be used with single line spacing. Lists and abstracts should be 10pt, using single line spacing. Full justification should be used. Paragraph indentation should be 1cm and all margins should be 20mm.
2. The publication should be structured in the following way:

* the name and surname of the author, educational degree (if the author has one), city and organizational affiliation should appear in the upper right-hand corner of the first page;
* topic of the paper (in the centre);
* an abstract of not more than 500 to 700 characters, immediately followed by 5 to 7 keywords, in Russian language;
* main text of the paper;
* bibliography.

1. The bibliography/literature list should be formatted in accordance with the GOST R 7.05-2008 standard. Please note that for each item the list should include: the page numbers (in the case of articles from collections or periodicals the page range of the article should also be shown), publication city and name of the publisher.
2. In incorporating references into the text, square brackets should be used, inside which two parameters should be given: the short version of the reference name, and the page number(s). The word(s) which are the first to appear in the bibliographic entry are those that are used for the short version of the reference name. Usually this will be the name of the author. In such case as the bibliographic entry begins with the name of the article, then the short form reference name is generally the first or a key word in the name of the publication. For instance: [*Карташев*, *48*]; [*Introduction*, *60*].

As a rule, these references are formed from the basic literature and sources (for the point of view of the author), which are also found in the bibliography at the end of the paper. Other references can be added as footnotes and are not included in the bibliography at the end of the paper. In such case, full references for the publications in question should be given. (see point 3)

1. Articles can contain bigger quotations (of several lines) and sections of poetry within the main text. These quotations should begin with a new line. In such case, parentheses should not be used; rather, the quotation should be a separate paragraph, formatted in 10pt (Times New Roman).